

## **DISPUTES & COMPLAINTS PROCESS**

If you are not satisfied with our financial advice service you can make a complaint by emailing

## emma@rivalwealth.co.nz or call Fmma on 06 370 4441

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You can also write to us at RIVAL Wealth
2 Michael Street
PO Box 59
Masterton 5810

When we receive a complaint, we will use our internal review process as a first step:

- We will consider your complaint and let you know how we intend to resolve it. We may need to contact you to get further information.
- We aim to find a solution to complaints within 10 working days of receiving them. If more time is needed, we will contact you.
- We will let you know by phone or email how we propose to resolve the matter.

If we cannot reach an agreement, you can contact;

The <u>Insurance & Financial Services Ombudsman Scheme</u> (IFSO Scheme). This service will cost you nothing.

Postal address: PO Box 10-845 Wellington

Phone: 0800 888 202 Email: info@ifso.nz